

July 10, 2022

Dear Families,

Please review the attached information about Sycamore Education, our new school management system. Invitations to new families will be going out shortly. If you did not sign up last year or have forgotten your information, please contact me at 502-241-8516 Ext 1012 and I will get you set up.

When you log in, it will ask for our school code which is **3591**. Your user name is the family log-in number provided through the Sycamore system. You will need to create a password of your choice. Please note, each **household** has **one password** regardless of the number of email addresses invited. If your student has separate households, then each parent will receive an invitation to join. All students will also have their own unique user name and password.

The Sycamore email address is www.sycamoreschool.com.

Please take some time to look over the system and check your family's information. Please update any new information. If you see any discrepancies, please contact me at thargrove@staloyuspwv.org.

Thank you for your support and do not hesitate to contact me with any questions.

Traci Hargrove
School Secretary